

MAR 12 2008

PROBATE DEFICIENCY MEMO

FROM:

Alaska Court System
Boney Courthouse 303 K St
Anchorage, AK 99501

DATE: March 11, 2008

CASE NO: 3AN-08-00247PR

CASE NAME: In the Matter of:
William Bigley

CLERK: RMeade

TO: James B Gottstein
406 E Street Suite 206
Anch AK 99501

Your documents are being returned to you, because you are not a party to this case.

You have recently submitted documents relating to the above case. These documents are either incomplete or do not follow correct procedure. Please do the following:

- Submit \$ for filing fee
- Submit request for hearing/notice of hearing.
- Submit proposed findings of fact/conclusions of law/decree.

Estates

- Signature on application must be verified.
- Claim against estate is being returned. No case on file. You may file a *Demand for Notice*. Form P-305 is enclosed for your use.
- Submit proof of death, AS 13.06.035.
- Submit original will.
- Submit letters and signed acceptance.
- Submit paperwork needed to close estate:
 - tax certificate
 - affidavit of publication/notice to creditors.
 - proofs of service:

Guardianship/Conservatorship

- Submit letters and signed acceptance.
- Submit proof of service and notice of hearing.
- Submit annual/final report.
- Submit guardianship plan/implementation report/conservatorship inventory.

Wills/Trusts

- Complete and submit enclosed registration/deposit form.
- Complete and submit enclosed withdrawal form. Signature must be notarized.

Adoptions

- Submit form VS-501, *Report of Adoption*.
- Submit form VS-550, *Descriptive Information Regarding Biological Parents*.
- Submit proposed findings and decree.

Other:

Documents may be refiled upon the Determination of Commitment and upon the filing of ^{new} entry of appearance.

Return this notice and all items requested to this office at the address shown above.